



## Falmouth Green Corridor Forum

DRAFT

### Minutes of Meeting held on

15<sup>th</sup> July, 2019. Council Chambers, The Moor, Falmouth

<b>Present:</b>	Pete Lochrie <b>(PL)</b> (Chair)	Swanpool Forum
	Clare Lewis <b>(CL)</b> (Vice Chair)	Prislow Woods Community Project
	Jay Gidman <b>(JG)</b> (Treasurer)	Falmouth Civic Society
	David Yelland <b>(DY)</b> (Secretary)	Swanpool Forum
	Tim Kellett <b>(TK)</b>	Friends of Tregonigie Woodland
	Ken Reid <b>(KR)</b>	Friends of Tregonigie Woodland
	Kath Statham <b>(KS)</b>	Prislow Woods Community Project
	Cllr Tony Parker <b>(TP)</b>	Falmouth Town Council
	Tony Arden <b>(TA)</b>	Environment Agency
	Danny Konik <b>(DK)</b>	Cormac
	Gavin Henderson <b>(GH)</b>	Cormac
	Nick Jemmett <b>(NJ)</b>	Falmouth Allotments Association
	Bob Mahoney <b>(BM)</b>	Environmental Consultant
	Sean O’Hea <b>(SO)</b>	Falmouth Environment Network
	Kevin Thomas <b>(KT)</b>	Falmouth Nature

#### 1) **Apologies for Absence**

Euan McPhee, Simon Penna, Jacqui Owen

#### 2) **Minutes of the previous meeting (08/05/19) and actions arising**

The minutes of the previous meeting were accepted as a true recording of the proceedings.

The Constitution and Terms of Reference document has been modified, as requested, to include a clause relating to the review of the document and authority to change its content. The additional text was read to the meeting and agreed. A copy of the final approved document is appended to these minutes.

### 3) **Updates from constituent groups (Friends of Tregoniggie Woodland, Prislow Woods Community Project, Swanpool Forum.)**

Report by **TK & KR** - Friends of Tregoniggie Woodland.

- . Meeting held with Persimmon, facilitated by Sarah Newton MP. Discussed pollution issues on development site in the upper Bickland Stream catchment area. Environment Agency pursuing the matter; possible criminal proceedings. Further meeting to be held in August.
- . Costings obtained to erect a wood sculpture using a tree at Trelissick as the foundation.
- . Annual Woodland Fair held in May very successful. (raised over £500)
- . Funding obtained to replace boardwalk. Cormac hope to action in the Autumn

Report by **CL** - Prislow Woods Community Project

- . Continuing to clear invasive species, dealing with fly-tipping
- . Meeting monthly and holding coffee mornings. Next event is on Sunday 21<sup>st</sup> July
- . Awaiting response from South West Water to introduce a path through the length of Prislow Woods

Report by **PL** - Swanpool Forum

- . Continuing programme of coppicing to encourage reed growth.
- . Monitoring Swan activity. One pair have left the pool after cygnets taken by foxes; this leaves one pair with two cygnets on the southern end.

### 4) **Falmouth Green Corridor Forum - Action Plan**

The draft action plan previously circulated was discussed in detail. Although it was considered to be too soon to commence many of the proposed projects a number of actions were agreed, including the following:

- **KS** to progress the production of a descriptive map of the FGC and will consult with **TK** who prepared the Tregoniggie Woodlands map.
- **PL** to contact Jacqui Owen on involvement of local schools in designing a logo for the FGC. University also to be contacted on logo design.
- Constituent groups to promote the use of the Environment Agency's incident reporting hotline by adding the contact number to existing and/or new signage.

- **BM** to begin planning a descriptive video of the FGC and to adopt **TK**'s proposal to base the video on a person walking along the corridor and meeting representatives of the constituent groups along the way
- **PL** to liaise with Jacqui Owen and the Falmouth Town Team on proposals for a descriptive leaflet, website, education programme, etc.
- Forum to consider a launch event, possibly to coincide with any funding awarded under the Making Space for Nature Initiative. (See below)

**DY** will monitor developments and produce an updated action plan for presentation and discussion at the next meeting.

## 5) **Initiatives:**

### (i) Making Space for Nature

Falmouth has been selected to participate in a second phase of a European Union funded initiative aimed at enhancing green infrastructure in a number of Cornish towns. The initiative is administered by Cornwall Council. Initial discussions indicate that projects within the FGC may meet the eligibility criteria. Further discussion will be held when the project officers visit Falmouth on 5<sup>th</sup> September. **DY** is coordinating the input to the initiative and will be forwarding projects proposed by Friends of Tregonigge Woodland and Prislow Woods Community Project. A final decision on sites to benefit from the funding will be made in Spring next year with implementation and construction phased between September 2020 and March 2012. Progress will be reviewed at the next FGCF meeting.

### (ii) Falmouth Environment Network (FEN)

**SO** presented a proposal to establish an Environment Network in Falmouth comprising various organisations, including FGCF. He also outlined a Falmouth Swift Project which could be progressed under the FEN initiative. A copy of the presentation will be circulated for further consideration and feedback.

## 6) **Any Other Business**

**NJ** announced that Falmouth Allotments Association has established an environmental group to consider conservation and other related issues. He also invited all present to the Association's show at Emmanuel Baptist Church Hall this Saturday p.m. and asked anyone wishing to exhibit or participate to contact him directly.

CL announced that the Prislw Woods Community Project would be holding a public “get - together” with coffee, tea and cake on Sunday 21<sup>st</sup> July at the meeting point in the woods (along the path from the East Rise entrance.)

**7) Next Meeting**

The next meeting will be held on Monday 23<sup>rd</sup> September, 2019 commencing 10.30 a.m. in the council chambers on The Moor

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**CONSTITUTION and TERMS of REFERENCE**

(Issue 04 (approved) 15/07/2019)

**FALMOUTH GREEN CORRIDOR FORUM**

**1) Introduction**

The Falmouth Green Corridor is defined as the woodlands, wetlands, grasslands and other areas which are contained within the Bickland catchment and border the Bickland Stream as it runs from above Bickland Water Road, through Tregonigge Woodland and Prislw Woods to Swanpool nature reserve.

Falmouth Green Corridor Forum (FGCF) is a committee dedicated to the conservation and enhancement of the corridor in accordance with a constitution and terms of reference as outlined in this document.

**2) Membership**

FGCF comprises representatives from organisations involved in the conservation of sites within the corridor, including the Friends of Tregonigge Woodland, Prislw Woods Community Project and Swanpool Forum. Other community groups sharing the aims and objectives of the FGCF may be invited to join, as and when they are established. FGCF will engage with and be open to membership from regional/national bodies that have an interest in the corridor, including, Cornwall Council, Falmouth Town Council, Budock Parish Council, Cormac, Natural England, South West Water, Environment Agency, Cornwall Wildlife Trust, Falmouth Civic Society, local schools, Falmouth/Exeter University, etc.

The committee will comprise no more than two representatives from each of the three founding community groups named in paragraph one above together with no more than one representative from each of the regional/national bodies named in paragraph two

above. Other individuals/representatives may be invited to attend meetings at the discretion of the committee but may not participate in any vote taken during the proceedings. The committee may, by agreement, appoint additional voting members. Details and credentials of any such new members shall be recorded in the minutes of the next scheduled meeting following the appointment of the new member.

### **3) Aims and Objectives**

- To support the various groups, organisations and agencies concerned with the promotion, conservation and enhancement of the Falmouth Green Corridor for the benefit of Falmouth's environment, community and future prosperity.
- To provide a forum for discussion between the various individual groups and to co-ordinate any joint initiatives
- To consider the objectives, priorities, available resources and management plans of individual member groups and avoid competition for resources.
- To develop and maintain a strategic overview of the Falmouth Green Corridor and to propose and implement initiatives which are relevant to the conservation and enhancement of the corridor as a whole. No project or funding initiatives shall be undertaken which may negatively impact on any of the individual member groups.
- To act as a consultative body when representing the Falmouth Green Corridor to regional/national agencies and organisations.

### **4) Organisation:**

Committee meetings will be held at a frequency decided by the committee.

An AGM will be held at intervals of not more than 13 months.

The committee will elect a Chair, Vice-Chair, and Secretary (and a Treasurer if/when required) who will serve until the next AGM when they may offer themselves for re-election.

Decisions at committee meetings shall be by consensus. If a vote on any issue should be necessary then this will be carried by a simple majority of those present.

A quorum for any meeting shall be five members.

Notices of meetings shall be circulated by the Secretary giving a minimum of 7 days notice and attaching a meeting agenda. Minutes of meetings will be prepared and circulated by the Secretary within 10 days of the meeting.

All communications shall be by e-mail unless otherwise instructed by the committee.

If/when appropriate, the committee will open and operate a bank account. The details of the bank account, names of signatories and any other relevant details will be determined by the committee and recorded in the minutes of the next scheduled meeting following the establishment of the account.

**5) Dissolution:**

Upon the winding up, dissolution or transfer of responsibilities of FGCF; the committee or its appointed representative(s) shall arrange for the payment of all debts, liabilities and other appropriate settlements. Any remaining funds shall be donated equally to Friends of Tregonigge Woodland, Prislw Woods Community Project and Swanpool Forum. If one or more of these groups is no longer active their share shall be apportioned to the remaining group(s). If no groups are remaining the monies shall be donated to Cornwall Wildlife Trust.

**6) Adoption and review:**

This Terms of Reference and any subsequent revision shall be reviewed and adopted at the first appropriate meeting of the organising committee.

Review and update of the Terms of Reference shall be conducted as/when material changes are recommended by the organising committee. In the absence of any such changes, a formal review shall be conducted at intervals not exceeding three years.

Any changes to the Terms of Reference must be approved by a majority of those present at a properly constituted Forum meeting and be recorded in the minutes of that meeting.

**SIGNED:**

CHAIR

DATE:

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SECRETARY

DATE:

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